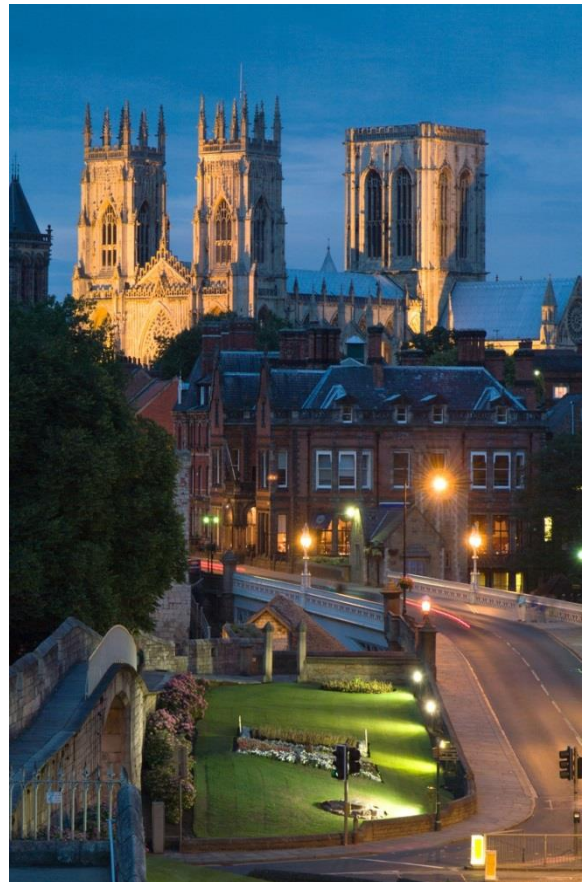


Project Director: Patient Reported Outcomes York Health Economics Consortium

Closing date: 19th February 2021

Interview date: Thursday 4th March 2021 virtually



INTRODUCTION

We are looking to recruit a Project Director to develop and lead a work stream on patient reported outcomes (PROs). This is an ideal opportunity for an experienced PRO researcher to help shape the structure and strategic focus of a growing PRO team. The successful candidate will also have a direct input into the identification and hiring of junior PRO researchers alongside the Associate Director for Health Economic Modelling (HEM). YHEC staff are currently working remotely and anticipate this continuing for at least the next six months but this role would be suitable for permanent remote working. We are a health economics research and consulting company owned by, and based at, the University of York. We provide consultancy and research to a wide range of public and private sector bodies. Our clients include:

- Government bodies, such as the Department of Health
- NICE and the Scottish Medicines Consortium
- Global pharmaceutical manufacturers
- Medical device and biotech companies

We currently have a team of 56 staff. We hold the Investors in People accreditation with our composite score of 780, against an industry benchmark of 723, putting us in the top 20% of organisations. We want staff to enjoy working at YHEC; our office is a friendly place to work and we have an employee wellbeing programme. This is based on suggestions from staff and includes lunchtime walks, sporting activities, quizzes and charity fundraising events. YHEC staff nominate a charity on an annual basis and undertake fundraising throughout the year. We also have a social committee who organise events on a regular basis; even in the current circumstances we have used Zoom to help conduct these events. We are keen to support voluntary / charitable activities and staff may set aside up to two days per year (in work time) to undertake such activities. Staff at YHEC enjoy our inclusive, flexible and friendly working environment.

Our location means that staff have full access to the range of facilities offered by the University of York. We encourage staff to engage with other research departments based at the University. The combination of our unique location and the breadth of our research portfolio makes YHEC a stimulating environment to work in, providing opportunities to work with a wide range of clients using multiple research methods. The pace of work is fast moving and will appeal to people who enjoy working on multiple projects.

We currently undertake PRO work within our Health Economic Modelling (HEM) team and are looking to expand our work in PRO further. This role will input into the future direction of the YHEC PRO team and we would be interested in either expanding into, or increasing the amount of work we do in the following areas: Instrument design/ testing/ evaluation, reviewing published PRO evidence and selection of appropriate instruments, undertaking instrument mapping via access to patient level data, provision of HTA support and other qualitative services (concept elicitation). Candidates who have experience in other areas of PRO (or COA more generally) will be welcome to suggest additional areas of work.

Our HEM team undertakes research to quantify the cost-effectiveness of a range of health technologies (pharmaceuticals, medical devices, public health interventions) for a range of large and small clients within the public, private and charity sectors. We work across a broad range of therapy areas including orphan and ultra-orphan indications developing budget impact models, and undertaking statistical analyses of individual patient-level data in order to parameterise our economic models. We also work closely with our clients in preparing their submission dossiers to agencies such as NICE and we actively publish our work in peer-reviewed journals.

JOB DESCRIPTION & PERSONAL SPECIFICATION

At a glance

Salary	£50,000 to £65,000 plus income-related bonus
Hours of work	37.5 hours per week
Based at	York Science Park (part time and remote working options are acceptable)

The Project Director will report to an Associate Director within YHEC and will contribute to the performance and profitability of YHEC Ltd in the following areas:

Project Work / Management

- Direct multiple project teams to deliver work that meets the project objectives within the planned timeframe and budget.
- Manage projects so that major elements of work are delegated appropriately to research staff.
- Ensure clarity in expectations of research staff and commitment to staff development. Work effectively with all members of a project team.
- Mentor and develop the skill set of junior members of staff.
- Ensure that on-the-job training is provided where appropriate to develop a pool of skilled staff.
- Contribute to the management skills and capacity within the organisation.

Client Management

- Develop relationships with new clients.
- Act as a primary point of contact for clients on multiple projects.
- Ensure that client expectations are managed from proposal to completion.
- Attend client meetings and maintain good working relationships with all clients to ensure successful delivery of work and repeat business.

Business Development

- Identify opportunities for growth in existing markets.
- Generate additional income by identifying opportunities and preparing proposals/tenders for pharmaceutical and public sector contracts.
- Contribute/establish a broad network of contacts with the commissioners of health care research in both public and private sectors.

- Assist in the marketing of YHEC.
- Tender/proposal presentations to potential clients.

Qualifications, Knowledge, Skills and Attributes are:

- Post-graduate qualification in a relevant field.
- Proven track record of delivering PRO projects within a commercial, governmental, or academic setting.
- Good understanding of a range of quantitative methods used to deliver PRO projects. A solid understanding of relevant statistical techniques is desirable but not essential if candidates can demonstrate they have equivalent qualitative skills.
- A good understanding of healthcare decision making and health policy.
- A successful publication record.
- Well-developed project management skills including the ability to lead activity in multi-disciplinary projects and to work within tight timelines.
- Strong presentation skills with the ability to put forward research and present reports to a wide range of audiences and at a national and international level.
- Strong client management skills with the ability to persuade and positively influence others.
- Experience of providing consultancy to clients in the health sector and the ability to build and manage a profitable section of a business.
- Ability to lead and manage a multidisciplinary team and to inspire a highly motivated group of researchers.

Terms of Employment

Posts at YHEC are permanent and subject to regular review of performance. Staff are appointed for a trial period of six months, following which employment will be confirmed, subject to successful performance. This post is suitable for permanent remote working with occasional travel to the office when staff are back in the office.

Salary

YHEC is able to offer a competitive salary and has conventional commercial flexibility in annual salary reviews. The salary will be within the range £50,000 to £65,000. In addition, there is an income related bonus scheme in operation for this post. The post holder will be eligible to join a Pension Scheme.

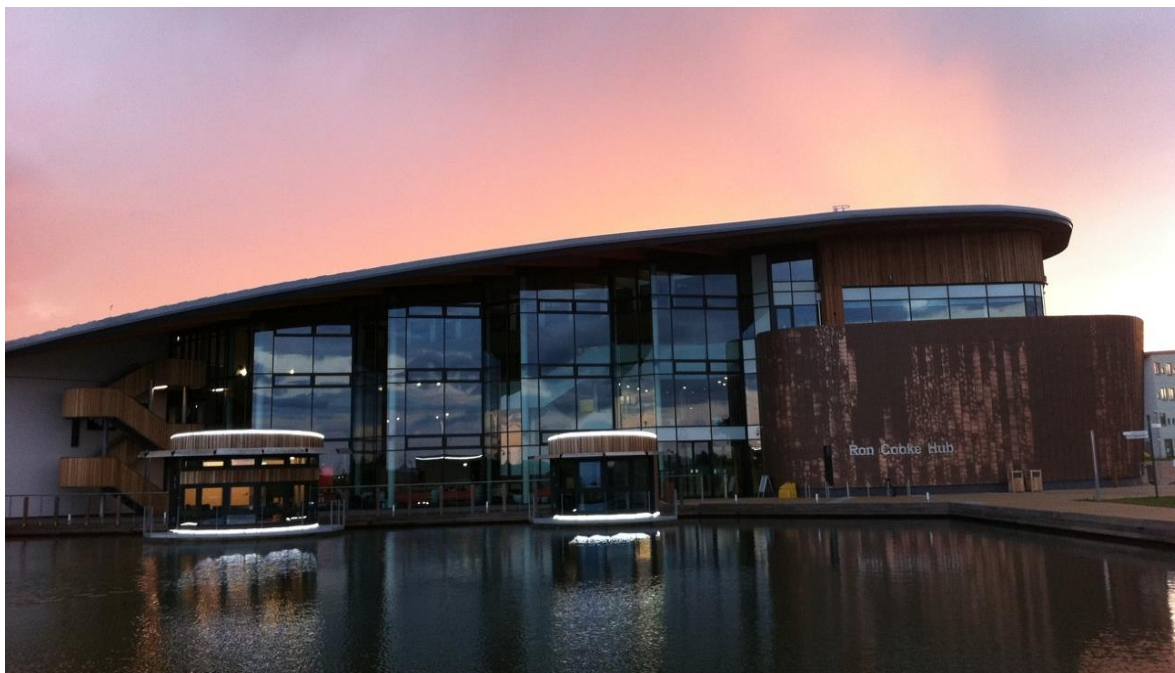
Annual leave entitlement will be 30 days per year, plus bank holidays.

THE UNIVERSITY

YHEC is a subsidiary company of The University of York and enjoys close links with academic departments. The University of York is a member of the prestigious Russell Group and has established an international reputation for academic excellence. The University of York is one of the most successful research universities in the UK and attracts over £60m a year of funding from research alone. Of 154 universities that took part in the Research Excellence Framework (REF) in 2014, The University of York ranked 14th overall and 10th for the impact of research. The University of York's vision is to be a world leader in the creation of knowledge through fundamental and applied research, the sharing of knowledge by teaching students from varied backgrounds and the application of knowledge for the health, prosperity and well-being of people and society.

Attractive enjoyable workplace: Centred around the picturesque village of Heslington on the edge of the city of York, the University of York and YHEC are set in an attractive landscaped campus. York enjoys a safe, friendly atmosphere with facilities including bars, shops, theatres and concert halls all within easy walking distance. The University has undergone an unprecedented period of expansion and renewal since 2000. The self-contained campus offers a range of facilities including a sports centre, catering outlets, shops, a nursery, a doctor's surgery and banks.

The City of York: Internationally acclaimed for its rich heritage and historic architecture, York's bustling streets are filled with visitors from all over the world. Within its medieval walls you will find the iconic gothic Minster, Clifford's Tower and the Shambles – just a few of the many attractions. But York isn't just a great place to visit - it's also a great place to live and work. While nourishing a vibrant cosmopolitan atmosphere, York still maintains the friendly sense of community unique to a small city. Visit www.visitork.org for more information on the city of York.



HOW TO APPLY

The closing date for applications is **Friday 19th February 2021 at 5pm**

To apply please send:

1. A letter of application (1 page max)
The letter should include how you meet the requirements of the role
2. A full CV
3. Details of two referees (names/position/email address).
We assume that we're free to approach referees at any stage unless you state otherwise. If you wish a referee or referees to be approached only with specific permission and / or if they were you are invited to interview. Please clearly specify this for each referee(s). Your referees should not be related to you and should include your present or most recent employer (or, if you are a student, your education establishment).
4. Please direct all applications to **charlotte.anderson@york.ac.uk** quoting reference number 2102 Confidential in the subject line. Please confirm in your letter that you are eligible to live and work in the UK.

Applications for part time will be considered and please note your preference in your letter of application. This post is covered by The Rehabilitation of Offenders Act 1974.

It is anticipated that interviews for the post will be held on Thursday 4th March 2021 via Zoom. Short-listed candidates will be asked to undertake a job-specific assessment as part of the interview process.

Informal enquiries are encouraged to Stuart Mealing (stuart.mealing@york.ac.uk) or Matthew Taylor (matthew.taylor@york.ac.uk)

